



CAMP NAZARETH

Retreat and Conference Center

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LAY REFERENCE FORM

This box to be filled out by the applicant: Please read and complete this box before giving it to your Lay Reference. I, the undersigned, have agreed to waive my right to read this reference. After my Lay Reference completes this form, he/she may mail to it the Camp Nazareth office directly or I may collect this reference inside a sealed envelope with my Lay Reference's signature over the sealed flap and I will send it together with all other application materials by the May 1st deadline.

Print Your Name Here

Signature of Applicant

Date

Instructions for Lay Reference: After completing this form, you may either mail it to the Camp Nazareth office directly or you may place it in an envelope and sign your name over the sealed outside flap and return it to the applicant. Your prompt completion of this form is greatly appreciated, as an applicant will not continue through the selection process without all of his/her references completed. If you are sending the form in on your own, please submit it by the May 1st deadline. Thank you for your time and your valued assistance.

How long have you know the applicant? _____

In what capacity have you known him/her? (please check all that apply):

- Church Member Athletic Coach Teacher Supervisor (In what setting? _____)

Other: _____

PART I: Narrative Evaluation

1. What talents or strengths do you think the applicant will bring to the camp setting?

2. All staff members face times of change and individual challenge during their time at Camp Nazareth. Some challenges are a result of the tremendous responsibility placed on Camp Nazareth staff. Other challenges stem from personal weaknesses, from which all human beings suffer. Which difficulties do you think the applicant would be most likely to encounter if selected to be a staff member, based on his/her unique challenges?

PART II: Rating of Applicant's Personal Qualities

No one candidate will excel in all areas listed below. Please candidly evaluate the applicant based on your observed knowledge using the following scale definitions. Please circle one for each category.

<i>In my opinion, the applicant:</i>	Completely Agree	Agree	Somewhat Agree	Disagree	Completely Disagree	No Basis For Rating
Can be depended on to follow through with responsibilities	5	4	3	2	1	NB
Seems more mature than his/her own peers	5	4	3	2	1	NB
Is not considered by most to be a self-motivated person	5	4	3	2	1	NB
Is perceptive of situations occurring in his/her own surroundings	5	4	3	2	1	NB
Shows initiative in taking on personal responsibility	5	4	3	2	1	NB
Demonstrates good judgment in decision making	5	4	3	2	1	NB
Shows leadership in official and/or unofficial capacities	5	4	3	2	1	NB
Is sensitive to the needs of others	5	4	3	2	1	NB
Should not be entrusted with the care of children	5	4	3	2	1	NB
Demonstrates good problem solving skills	5	4	3	2	1	NB
Manages his or her time well	5	4	3	2	1	NB
Works as a team member	5	4	3	2	1	NB
Would probably respond well in crisis situations	5	4	3	2	1	NB
Would easily entrust them with the care of my own children	5	4	3	2	1	NB
Has difficulty taking direction from those in authority	5	4	3	2	1	NB
Is a source of inspiration to others	5	4	3	2	1	NB
Gets along well with most people	5	4	3	2	1	NB

If needed, may we contact you for further information? Yes No

Name: _____ Daytime Phone Number: _____

Address: _____ Evening Phone: _____

_____ E-mail Address: _____

To the best of my knowledge, all statements made or indicated on this Reference Form are true and represent my honest appraisal of the qualifications of the applicant.

Signature of Reference Writer

Date